

Windows Explorer
Model Exam Question paper - 1

11th Standard

Computer Science

Reg.No. :

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I. Answer all the questions.

II. Use blue pen only.

Time : 01:00:00 Hrs

Total Marks : 40

10 x 1 = 10

Part-A

- 1) A file name is made up of _____ components.
(a) two (b) three (c) four (d) many
- 2) The second part of the file name is _____.
(a) main component (b) unique name (c) primary name (d) extension
- 3) In DOS-based computers, the extension of files cannot exceed more than _____ characters.
(a) 3 (b) 4 (c) 8 (d) 16
- 4) How many buttons are created on the task bar if the user opens five folder in windows Explorer?
(a) five (b) three (c) two (d) only one
- 5) The user can see _____ sign only in the folder bar?
(a) * or + (b) + or / (c) - or * (d) + or -
- 6) Which view of Windows Explorer works well in folders that contain pictures?
(a) Tiles (b) thumbnails (c) icons (d) list
- 7) How many ways are there to do cut, copy and paste?
(a) 1 (b) 2 (c) 3 (d) 4
- 8) The Windows Explorer copies or moves files using the _____.
(a) Keyboard (b) Clipbook (c) Clipboard (d) Menu bar
- 9) How many pages are there in a clipbook?
(a) 24 (b) 128 (c) 127 (d) 130
- 10) How many types of blank CDs are available?
(a) 4 (b) 2 (c) 1 (d) 3

Part-B

10 x 2 = 20

- 11) What is the Run command used for?
- 12) Write short note about opening Explorer Window in Explorer Bar and Folders bar?
- 13) Write a short note on file names.
- 14) Explain the Recycle Bin. How is it used?
- 15) How do you select files in windows Explorer?
- 16) What is Clipboard?
- 17) Mention the two ways in which the user can create shortcuts.
- 18) What is computer virus?
- 19) What is antivirus?
- 20) Give two tips to keep the system, virus free.

Part-C

2 x 5 = 10

- 21) How will you Rename a group of Files?
- 22) How you Renaming files and folders
